



HERTINGFORDBURY PARISH COUNCIL

To Cllrs Paul Rochford, Haidy Blake, Niki Gordon, Roger Morris, Simon Bostock

Members are hereby summoned, and press and public are invited to the annual meeting of Hertingfordbury Parish Council to be held at 7.30pm on Wednesday 10th May 2023 at Hertingfordbury Cowper Primary school, Cowper Hall, Birch Green SG14 2LR.

Katie Eyre, Clerk to Hertingfordbury Parish Council

AGENDA

(2023-2024-1) Chairmans Election

To elect to the chairman of the parish council for civil year 2023/2024 and sign the declaration of acceptance of office (DPI to be completed).

(2023-2024-2) Vice Chairmans Election

To elect the Vice Chairman of the Parish Council for civic year 2023/2024 and sign the declaration of acceptance of office (DPI to be completed)

(2023-2024-3) Declarations

-Signing of the declaration of acceptance to office for new council members. (DPI's to be completed).

(2023-2024-4) Apologies

To Consider apologies for absence.

(2023-2024-5) Interests

- (a)-To receive declarations of interest from councillors on items on the agenda.
- (b)-To receive written requests for dispensations for declarable interest.
- (c)-To grant any requests for dispensations as appropriate.

(2023-2024-6)-Appointments to committees/working groups/outside organisations.

- a) To appoint members to Employment Committee
- b) To appoint members to Finance Committee
- c) To appoint members to Panshanger Liaison Group
- d) To appoint members to Road Safety Working Group
- e) To appoint members to Birchall Garden Suburb Liaison Group
- f) To appoint members to Walter Wallinger Trust



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(2023-2024-7)-Minutes

-To consider and approve the minutes of meeting held Wednesday 12th April 2023

(2023-2024-8) Public Participation

(2023-2024-9) Finance

- a) To Note transaction in April 2023
- b) To consider and payments that need to be approved (separate report)

-Insurance renewal £315.73

- c) To appoint the internal auditor for 2024/2025
- d) To consider Payroll service change.

(2023-2023-10) Correspondence

- a) To note reply from Shane Bunnage (Highways) RE, Woolmer Lane bollards-SE
- b) To note reply from Cllr Crofton RE Flooding in BG Village.
- c) To consider correspondence RE height restrictions signs From Cllr Crofton.
- d) To note correspondence following meeting held with Tony Welsh from EHDC

(2023-2024-11) Items Outstanding

- a) To move the old Staines Green noticeboard to EEG and Remove EEG old noticeboard-Cllr Rochford.
- b) Play Area inspection List-Cllr Bostock.
- c) Maitland wood Benches.
- d) Installation of Birch Green nameboards.
- e) Lifting of Tree Canopies in Cole Green.

(2023-2024-12) Items for consideration

- a) To consider appointing member to do weekly check on playgroup equipment.
- b) To review Standing Orders and Financial Regulations
- c) To consider dates of civic year 2023/2024 meetings.
- d) To consider any amendments needed to insurance policy renewal.
- e) To consider Footpath SG to BG-Cllr Morris

(2023-2024-13) Planning/Public notices

- a) To consider comments to be made on planning applications (separate report)

(2023-2024-14) Items for next meeting