



HERTINGFORDBURY PARISH COUNCIL

To Cllrs (Chairman) Paul Rochford, (Vice-Chairman) Haidy Blake, Niki Gordon, Roger Morris, Simon Bostock

Members are hereby summoned, and press and public are invited to the meeting of Hertingfordbury Parish Council to be held at 7.00pm on Wednesday 14th June 2023 at Hertingfordbury Cowper Primary school, Cowper Hall, Birch Green SG14 2LR.

Katie Eyre, Clerk to Hertingfordbury Parish Council

AGENDA

(2023-2024-15) Apologies

- a) To Consider apologies for absence.

(2023-2024-16) Interests

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for declarable interest.
- c) To grant any requests for dispensations as appropriate.

(2023-2024-17) Co-options/members papers

- a) To vote upon new council members co-option
- b) Signing of the declaration of acceptance to office for new council members and Cllr Gordon.

(2023-2024-18) Minutes

- a) To consider and approve the minutes of the annual meeting held Wednesday 10th May 2023

(2023-2024-19) Public Participation

(2023-2024-20) Presentation from David Rixson

(2023-2024-21) Finance

- a) To note transaction in May 2023
- b) To consider any payments that need to be approved (separate report)
 - Clerk study time 5 hours
 - Donation to St Marys Church for hire of brace room £30
 - R J Dawes grounds Maintenance £1203.98
 - Clerks Stationary expenses £50.21



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- c) To receive and approved the year end accounts for 2022/23.
- d) To approve the signing of section 1 the Annual Governance Statement of the AGAR 2022/23.
- e) To approve the signing of the section 2 the accounting statement of the AGAR 2022/23.
- f) To receive the internal auditor's report and approve section 3 of the AGAR 2022/2023
- g) To agree the date for the public to exercise their right to inspect the parish council accounts.
- h) To consider the quarterly bank reconciliation
- i) To consider the quarterly budget report
- j) To agree the appointment of a new payroll provider.

(2023-2024-22) Planning/Public notices

- a) To consider comments to be made on planning applications (separate report)
- b) To consider letter from residents of Chapel Lane regarding Planning application 3/23/0958/FUL- Land Opp 44 - 58 Chapel Lane

(2023-2024-23) Correspondence

- a) To note reply from (YC) regarding parking in BG after letters from clerk have been sent.
- b) To note further correspondence regarding Woolmers Lane bollard (SE)
- c) To consider email (ML) regarding property driveway repairs.

(2023-2023-24) Items Outstanding

- a) To move the old Staines Green noticeboard to EEG Cllr Rochford.
- b) Maitland wood Benches.
- c) Installation of Birch Green nameboards.
- d) Mulch BG hedges.

(2023-2024-25) Items for consideration

- a) To consider appointing member to do weekly check on playgroup equipment.
- b) To consider the right of way for Hertingfordbury footpath 10 notice
- c) To Consider Road Safety Working Group update
- d) To consider HCC Rural estate strategic plan and survey
- e) To consider a date for the Clerks appraisal with employment committee
- f) To consider lighting in Birch Green
- g) To consider current bus service
- h) To consider Maitland wood resurfacing

(2023-2024-26) Items for next meeting

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