



# HERTINGFORDBURY PARISH COUNCIL

## **DRAFT MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL**

**HELD AT 19.00 ON 17<sup>th</sup> APRIL 2024 AT COWPER HALL,  
HERTINGFORDBURY COWPER PRIMARY SCHOOL, BIRCH GREEN,  
HERTFORD**

**PRESENT:** Cllrs P Rochford (Chairman), H Blake (Vice-Chairman), S Bostock & L Clarke.

**In attendance** P Evans (Acting Clerk).

2023-2024-91 - **Apologies for absence** –

Apologies were received from Cllr N Gordon. Cllr R Morris was not present, and no apologies were received.

2023-2024-92 - **To receive declarations of interests.**

Cllr P Rochford declared a prejudicial interest in agenda item, 2023-2024-97a as he is part of the company that owns the property.

2023-2024-93 -- **To adjourn the meeting for members of the public to address the Committee (if any) in accordance with Standing Order 1d.** – There were no members of the public present.

2023-2024-94 -- **To receive and approve the minutes of meeting Wednesday 13<sup>th</sup> March 2024.**

These were approved by the council and signed by Cllr P Rochford.

2023-2024-95 -- **Clerks Report**

This report had been circulated prior to the meeting and was noted.

2023-2024 – 96 -- **Financial**

- a) To note financial report for receipts and payments up to end of March 2024. This report had been circulated prior to the meeting and noted.
- b) To confirm the payments to be made for the next month.
  - (i) Instant Saver a/c to current a/c -- £2,000
  - (ii) Clerks Salaries -- £1,094.61
  - (iii) LGPS – Pension for Clerk -- £65.48
  - (iv) Parish Council Websites – Renew Domain -- £12
  - (v) HAPTC – Annual Subscription -- £422.92
  - (vi) Numerus – Payroll charges Qtr. 4 -- £108.44

It was then.

***Resolved that the Clerk sets up the payments above (other than***



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***those paid by DD, and these will be authorised by Cllrs P Rochford and H Blake.***

- c) To review the Quarter 4 Budget for 2023-24.  
This had been circulated prior to the meeting and was noted.
- d) To consider the draft year end accounts and bank balances.  
These had been circulated prior to the meeting and were noted.

## **2023-2024-97 -- To consider the following planning applications.**

Cllr P Rochford left the meeting whilst the following application was discussed.

- a) 3/24/0641/FUL -- East End Green Farm East End Green -- PROPOSAL: Conversion of The Old Stables to 1 dwellinghouse. Construction of car port.

**Resolved no objection.**

Cllr P Rochford then returned to the meeting.

- b) 3/24/0623/FUL -- Orchard Cottage Pipers End -- PROPOSAL: Demolition of existing dwelling and construction of a replacement dwelling.

**Resolved no objection.**

## **To note the following planning applications decisions -- from East Herts District Council**

- c) 3/24/0044/FUL -- 80 Birch Green Hertford, --Change of use of outbuilding from residential to a cattery (sui generis use) -- **EHDC Decision -- Granted. – HPC comment – Object.**
- d) 3/23/0795/FUL -- Land Adjacent to St Johns Church Chapel Lane Letty Green -- Erection of a five-bedroom detached dwelling with new vehicular access way. Installation of Heat Pump and erection of bike shed – **EHDC Decision – Granted – HPC comment – Object.**

There being no further business to discuss the meeting closed at 8.43pm.

**Next meeting 8 May 2024.**

Chairman \_\_\_\_\_ Date \_\_\_\_\_